



# Cambridge IGCSE™ (9–1)

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ENGLISH (AS AN ADDITIONAL LANGUAGE)

0772/04

Paper 4 Writing

For examination from 2023

MARK SCHEME

Maximum Mark: 45

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Specimen

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This document has **12** pages. Any blank pages are indicated.

**Generic Marking Principles**

These general marking principles must be applied by all examiners when marking candidate answers. They should be applied alongside the specific content of the mark scheme or generic level descriptors for a question. Each question paper and mark scheme will also comply with these marking principles.

**GENERIC MARKING PRINCIPLE 1:**

Marks must be awarded in line with:

- the specific content of the mark scheme or the generic level descriptors for the question
- the specific skills defined in the mark scheme or in the generic level descriptors for the question
- the standard of response required by a candidate as exemplified by the standardisation scripts.

**GENERIC MARKING PRINCIPLE 2:**

Marks awarded are always **whole marks** (not half marks, or other fractions).

**GENERIC MARKING PRINCIPLE 3:**

Marks must be awarded **positively**:

- marks are awarded for correct/valid answers, as defined in the mark scheme. However, credit is given for valid answers which go beyond the scope of the syllabus and mark scheme, referring to your Team Leader as appropriate
- marks are awarded when candidates clearly demonstrate what they know and can do
- marks are not deducted for errors
- marks are not deducted for omissions
- answers should only be judged on the quality of spelling, punctuation and grammar when these features are specifically assessed by the question as indicated by the mark scheme. The meaning, however, should be unambiguous.

**GENERIC MARKING PRINCIPLE 4:**

Rules must be applied consistently e.g. in situations where candidates have not followed instructions or in the application of generic level descriptors.

**GENERIC MARKING PRINCIPLE 5:**

Marks should be awarded using the full range of marks defined in the mark scheme for the question (however; the use of the full mark range may be limited according to the quality of the candidate responses seen).

**GENERIC MARKING PRINCIPLE 6:**

Marks awarded are based solely on the requirements as defined in the mark scheme. Marks should not be awarded with grade thresholds or grade descriptors in mind.

**Additional guidance**

- **Crossing out:**

<b>(a)</b>	If a candidate changes his/her mind over an answer and crosses out an attempt, award a mark if the final attempt is correct.
<b>(b)</b>	If a candidate crosses out an answer to a <u>whole question</u> but makes no second attempt at it, mark the crossed out work.

- **Spelling:**

If spelling is inaccurate, refer to the following questions:

- If you read aloud what the candidate has written, does it sound like the correct answer and would a native speaker of the target language understand it?
- Does what the candidate has written look like the correct answer, e.g., one letter missing but no other word created?

Reject misspelt words which suggest a word with a quite different meaning. Where nouns are usually plural, accept the singular and vice versa.

- **For Questions 2 and 3, if the candidate has written an answer in the space provided for that purpose, you should ignore anything written anywhere else, unless:**

<b>(a)</b>	there is an indication from the candidate that other material should be considered.
<b>(b)</b>	the candidate has continued their answer outside the space provided.
<b>(c)</b>	there is no answer in the space provided.

• **No response and ‘0’ marks**

<b>(a)</b>	<p><b>Award NR (No Response):</b> If there is nothing written at all in the answer space or If there is only a comment which does not in any way relate to the question being asked (e.g. ‘can’t do’ or ‘don’t know’) or If there is only a mark which isn’t an attempt at the question (e.g. a dash, a question mark).</p>
<b>(b)</b>	<p><b>Award 0:</b> If there is any attempt that earns no credit. This could, for example, include the candidate copying all or some of the question, or any working that does not earn any marks, whether crossed out or not.</p>

• **Optional questions:**

Mark all questions attempted by the candidate. Where the candidate attempts more than one of the alternatives in Question 3, the marking system will take the best mark.

• **Using mark schemes with grade descriptors:**

The marker should look at the work and then make a judgement about which level statement is the ‘best fit’. In practice, work does not always match one level statement precisely so a judgement may need to be made between two or more level statements.

Once a ‘best-fit’ level statement has been identified, use the following guidance to decide on a specific mark:

- Where the candidate’s work convincingly meets the level statement, award the highest mark.
- Where the candidate’s work adequately meets the level statement, award the mark in the middle of the range (if applicable).
- Where the candidate’s work just meets the level statement, award the lowest mark.

**Detailed mark scheme**

Question	Answer	Marks
1	<p>Your name is Alex Greene. You are going on a school trip for a week to another country and will stay with a family there.</p> <p>Complete the form for the family.</p> <p>Your favourite hobby. Award 1 mark for a correct item that fulfills the communicative purpose of the rubric.</p> <p>Food you most like to eat. Award 1 mark for a correct item that fulfills the communicative purpose of the rubric.</p> <p>Now give more information about your favourite hobby.</p> <p>Write about:</p> <ul style="list-style-type: none"> <li>• how often you do this hobby</li> <li>• where you do this hobby</li> <li>• why you like this hobby.</li> </ul> <p>Write 20–30 words.</p> <p>Read the whole answer and award a mark out of 3 using the table below.</p>	5
	Your favourite hobby. Award 1 mark for a correct item that fulfills the communicative purpose of the rubric.	1
	Food you most like to eat. Award 1 mark for a correct item that fulfills the communicative purpose of the rubric.	1
	Now give more information about your favourite hobby.	3

Marks	Descriptor	Guidance
3	<ul style="list-style-type: none"> <li>• All three points covered appropriately.</li> <li>• Meaning is clear and communication is achieved, although there may be a few linguistic inaccuracies.</li> </ul>	Examples of linguistic inaccuracies: lapses in agreements, tenses/time frames, spelling, etc.
2	<ul style="list-style-type: none"> <li>• Two out of three points covered appropriately OR three points attempted with some inappropriacies.</li> <li>• Meaning is mostly clear and communication is generally achieved, despite linguistic inaccuracies.</li> </ul>	
1	<ul style="list-style-type: none"> <li>• One out of three points covered appropriately OR two or three points attempted generally inappropriately.</li> <li>• Meaning is sometimes clear and some communication is achieved, despite linguistic inaccuracies.</li> </ul>	
0	<ul style="list-style-type: none"> <li>• No creditable content.</li> </ul>	

Question	Answer	Marks
2	<p><u>Where you live</u></p> <ul style="list-style-type: none"><li>• Describe your house. (Where is it? How many rooms are there?)</li><li>• What do you do to help at home?</li><li>• What do you <u>not</u> like doing at home?</li><li>• Where would you like to live in the future? Why?</li></ul> <p><b>Write 80–90 words.</b></p> <p>Read the whole answer and award a mark out of 12 using the table below.</p>	12

Marks	Descriptor	Guidance
<b>10–12</b>	<ul style="list-style-type: none"> <li>• Completes all tasks in the required level of detail.</li> <li>• Provides consistently relevant information and opinions.</li> <li>• Meaning is clear and communication is achieved, although there may be some linguistic inaccuracies.</li> <li>• Uses straightforward vocabulary and structures.</li> <li>• Links words and phrases using a range of simple connectors.</li> </ul>	<p>Examples of linguistic inaccuracies: lapses in agreements, tenses/time frames, spelling</p> <p>Examples of linking words and phrases: <i>and, or, but, because, then</i></p>
<b>7–9</b>	<ul style="list-style-type: none"> <li>• Completes most tasks in the required level of detail.</li> <li>• Provides mostly relevant information and opinions.</li> <li>• Meaning is mostly clear and communication is generally achieved, despite linguistic inaccuracies.</li> <li>• Uses limited vocabulary and structures with some repetition.</li> <li>• Some attempt to link words and phrases using a range of simple connectors.</li> </ul>	
<b>4–6</b>	<ul style="list-style-type: none"> <li>• Completes some tasks with some of the required detail.</li> <li>• Provides some relevant information.</li> <li>• Meaning is sometimes clear and some communication is achieved, despite linguistic inaccuracies.</li> <li>• Uses basic vocabulary and structures with frequent repetition.</li> <li>• Some attempt to link words or phrases using a limited range of simple connectors repetitively (e.g. <i>and, or</i>).</li> </ul>	
<b>1–3</b>	<ul style="list-style-type: none"> <li>• Attempts task(s), with little or none of the required detail.</li> <li>• May provide information; is almost always irrelevant.</li> <li>• Meaning is unclear and communication is rarely achieved.</li> <li>• Uses isolated words/phrases appropriate to the task.</li> <li>• Little attempt to link words or phrases.</li> </ul>	
<b>0</b>	<ul style="list-style-type: none"> <li>• No creditable content.</li> </ul>	

Question	Answer	Marks
<p>Answer Question 3(a) <u>or</u> Question 3(b).</p> <p>Write 130–140 words.</p>		
<p>3(a)</p> <p><u>Film club</u></p> <p>Last month, you decided to join the film club at school. Write an email to your friend about this.</p> <ul style="list-style-type: none"> <li>• Explain why you decided to join this club.</li> <li>• Describe where and when the club meets.</li> <li>• Explain what happens at the club.</li> <li>• Say which film you would like to see next, and why.</li> <li>• Explain why it is important for young people to join clubs.</li> </ul> <p>Read the whole answer, award a mark from each of the three tables below and add up the total. Marks are available for:</p> <ul style="list-style-type: none"> <li>• task completion (maximum 10 marks)</li> <li>• range (maximum 10 marks)</li> <li>• accuracy (maximum 8 marks).</li> </ul>		28
<p>3(b)</p> <p><u>Holiday job</u></p> <p>During the summer holiday, you worked in a clothes shop. Write an article for your school magazine about your job.</p> <ul style="list-style-type: none"> <li>• Describe the shop where you worked.</li> <li>• Explain what you had to do.</li> <li>• Describe someone you worked with at the shop.</li> <li>• Say what you learned from the experience.</li> <li>• Say what job you would like to have next summer, and why.</li> </ul> <p>Read the whole answer, award a mark from each of the three tables below and add up the total. Marks are available for:</p> <ul style="list-style-type: none"> <li>• task completion (maximum 10 marks)</li> <li>• range (maximum 10 marks)</li> <li>• accuracy (maximum 8 marks).</li> </ul>		28



**Task completion**

<b>Marks</b>	<b>Descriptor</b>
<b>9–10</b>	<ul style="list-style-type: none"> <li>• Completes all tasks.</li> <li>• Gives detailed information, opinions/reactions and explanations.</li> <li>• The writing is focused and wholly relevant.</li> </ul>
<b>7–8</b>	<ul style="list-style-type: none"> <li>• Completes most tasks.</li> <li>• Gives straightforward information, opinions/reactions and explanations.</li> <li>• The writing is mostly relevant.</li> </ul>
<b>5–6</b>	<ul style="list-style-type: none"> <li>• Completes some tasks.</li> <li>• Gives some information, opinions and simple explanations.</li> <li>• The writing is more relevant than irrelevant.</li> </ul>
<b>3–4</b>	<ul style="list-style-type: none"> <li>• Attempts some tasks with some success.</li> <li>• Gives basic information and opinions.</li> <li>• The writing is occasionally relevant.</li> </ul>
<b>1–2</b>	<ul style="list-style-type: none"> <li>• Attempts task(s) with little or no success.</li> <li>• Gives some information and is almost always irrelevant.</li> </ul>
<b>0</b>	<ul style="list-style-type: none"> <li>• No creditable response.</li> </ul>

**Range**

<b>Marks</b>	<b>Descriptor</b>
<b>9–10</b>	<ul style="list-style-type: none"> <li>• Uses extended, well-linked sentences frequently.</li> <li>• Uses a wide range of simple and complex structures listed in the syllabus to produce sentences of varying length.</li> <li>• Uses a wide range of vocabulary appropriate to the task(s).</li> </ul>
<b>7–8</b>	<ul style="list-style-type: none"> <li>• Uses some extended sentences, mostly well linked.</li> <li>• Uses a range of structures listed in the syllabus, including some complex structures, to produce sentences of varying length.</li> <li>• Uses a range of vocabulary appropriate to the task(s) with occasional repetition.</li> </ul>
<b>5–6</b>	<ul style="list-style-type: none"> <li>• Uses some extended sentences, with some evidence of linkage.</li> <li>• Uses simple structures and attempts to use some complex structures listed in the syllabus.</li> <li>• Uses mostly straightforward vocabulary appropriate to the task(s) with some repetition.</li> </ul>
<b>3–4</b>	<ul style="list-style-type: none"> <li>• Uses simple structures and makes no attempt at using the complex structures listed in the syllabus.</li> <li>• Relies on repeated use of a small range of straightforward vocabulary.</li> </ul>
<b>1–2</b>	<ul style="list-style-type: none"> <li>• Uses isolated phrases and makes some attempt at basic structures.</li> <li>• Relies on repetition of a small range of basic vocabulary.</li> </ul>
<b>0</b>	<ul style="list-style-type: none"> <li>• No creditable response.</li> </ul>

**Accuracy**

<b>Marks</b>	<b>Descriptor</b>
<b>7–8</b>	<ul style="list-style-type: none"> <li>• Accurate spelling and grammar; not necessarily faultless.</li> <li>• Occasional errors in spelling and grammar do not impede communication.</li> </ul>
<b>5–6</b>	<ul style="list-style-type: none"> <li>• Mostly accurate spelling and grammar.</li> <li>• Errors in spelling and grammar sometimes impede communication.</li> </ul>
<b>3–4</b>	<ul style="list-style-type: none"> <li>• Some accurate spelling and grammar.</li> <li>• Errors in spelling and grammar frequently impede communication.</li> </ul>
<b>1–2</b>	<ul style="list-style-type: none"> <li>• Rarely accurate spelling and grammar.</li> <li>• Errors in spelling and grammar persistently impede communication.</li> </ul>
<b>0</b>	<ul style="list-style-type: none"> <li>• No creditable response.</li> </ul>

**Irrelevance**

- Sections of material unrelated to any of the bullet points will be disregarded.
- If the whole answer to Question 3 is irrelevant (e.g. contains no evidence of being related to the bullet points set), award 0 for Task completion, Range and Accuracy.
- If Question 3 is attempted but communication is not achieved (i.e. the candidate misunderstood the question), award a maximum of 4 for Range and a best fit for Task completion and Accuracy.

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